

CHARGE
ARPA Community Outreach Taskforce
(Ad-Hoc Advisory Committee)

Resolved:

That a committee, the “**ARPA Community Outreach Taskforce**” is hereby established. The Committee shall consist of no more than 7 members.

Resolved:

Officers, records:

- The Mayor shall appoint a Chairperson and Vice Chairperson. There may be any other officers’ as the Committee shall see fit to establish.
- Up to 3 members of the Town Council shall be non-voting liaisons to the committee, but this role is not required.
- The Chairperson will work with a Town staff liaison assigned by the Town Manager to keep a public record of its activities and ensure that minutes are approved and filed with the Town Clerk and open to public inspection in accordance with applicable Open Meeting Law and Public Record statutes;

Terms of Members, vacancies:

- The term of office shall be until the funds are administered and obligated

Membership, Duties

- The Committee shall provide recommendations to the Town Council on the expenditure of approximately \$1.6 million ARPA (American Rescue Plan Act of 2021) funding;
- The Committee shall solicit input from Town departments, boards, committees, and commissions;
- The Committee shall solicit input from the Bloomfield community, through means including but not limited to public forums;
- The Committee shall develop an evaluation tool to rank proposals for funding, taking into account the benefit of the requested improvement to Town operations and/or the community as a whole;
- The Committee shall develop a report to present to the Bloomfield Town Council that will include a list of all proposals submitted for consideration, in addition to those recommended for funding;

- The Committee recommendation will be presented to the Bloomfield Town Council at a regularly scheduled meeting not later than September 2024 and be prepared to discuss their process and findings at that time.